

MCU-LEADCR03

METROPOLITAN CHRISTIAN UNIVERSITY

OFFICE OF ADMISSIONS

Email to: admin@MCUedu.net

Web: www.MCUedu.net

(CHARACTER REFERENCE QUESTIONNAIRE)

You must submit a minimum of three (3) Character References

Applicant's Name: _____

Your Name: _____

Your Address: _____

City, State, Zip Code: _____

Phone (area code and number): _____

Alternate Phone (area code and number): _____

Email Address: _____

How long have you know the applicant? _____

Have you been the applicant's:

Teacher Pastor Friend Employer Advisor

Other: _____

The individual named above has given your name as a reference in applying for entrance into our University's Degree Program. We rely upon people like you to help us accurately appraise our incoming students. We appreciate your honest estimate of this applicant's personality and character traits, and will handle your reply strictly confidential. This includes identifying positive or negative situations, which will help us evaluate the applicant's ministry effectiveness.

Each applicant for admission must submit a recommendation from the chairperson of the board or other executive of the organization in which the applicant served. Serious consideration is given to this recommendation, and therefore we request that you complete the form carefully and candidly and return it to the applicant in a sealed envelope with your signature across the flap.

1) How well do you know the applicant?

2) Please give whatever information you can in regards to the applicant's family life.

3) Please give whatever information you can in regards to the applicant's business life.

4) Does the applicant relate well with others?

5) What do you consider the applicant's strongest talents and abilities?

6) What do you consider the applicant's weakest points?

7) Have you observed weakness in the applicant's moral life? Yes No
If yes, please explain.

8) Please rate the candidate by circling the appropriate response for each of the qualities below. If you wish, describe briefly and concretely specific instances that support or interpret your judgment. Do not circle items of which you feel uncertain, or that you have no opportunity to observe.

1 = Below Average 2 = Average 3 = Above Average 4 = Strong 5 = Exceptional

- Spiritual life 1 2 3 4 5
- Initiative 1 2 3 4 5
- Industry 1 2 3 4 5
- Follow-through 1 2 3 4 5
- Influence on others 1 2 3 4 5
- Acceptance by others 1 2 3 4 5
- Responsibility 1 2 3 4 5
- Leadership 1 2 3 4 5
- Humility 1 2 3 4 5
- Ability to communicate 1 2 3 4 5
- Personal organization 1 2 3 4 5
- Emotional qualities 1 2 3 4 5
- Personal appearance 1 2 3 4 5
- Overall evaluation 1 2 3 4 5

9) Additional comments:

FOR OFFICE USE ONLY
Interviewed by: _____ Comments: _____ _____ _____